

USDA/Colorado Agricultural Experiment Station Research Funding & Animal Health and Disease Supplemental Awards Application 2012

I. USDA/AES Funds

USDA and Colorado Agriculture Experiment Station funds will be awarded to investigators who participate in multistate regional research projects and complete this application. Approximately \$150,000 will be distributed in FY13. Award period will be July 1-June 30. Two-year awards will be considered and will be allocated on a noncompetitive basis in FY14, pending available funds.

Multistate projects are listed at lgu.umd.edu/lgu_v2/ and www.colostate.edu/Depts/AES/resprojs_curr.html

The *Just in Time* policy will be in effect for proposals requiring regulatory committee review or special authorization. Proposals that involve or utilize research animals, biohazards, human subjects, or Veterinary Teaching Hospital facilities will **not** be required to submit the respective forms with the grant proposal. **However, funding will not be released for funded proposals until required regulatory compliance approvals have been obtained.**

II. USDA Animal Health and Disease Supplemental Award

In addition to research projects, funds may also be requested for lump sum allowable costs for AH&D relevant projects. The rationale for this award is to allow efficient use of resources that are identified in the middle of the federal Fiscal Year. The scope of the research is quite broad and includes “promotion of general welfare through improved health and productivity of domestic livestock, poultry, aquatic animals, and other income-producing animals which are essential to the nation’s food supply...” Additional information about the purpose and allowable costs are described in ‘Administrative Manual for The Continuing Animal Health and Disease Research Program’

(<http://www.nifa.usda.gov/business/awards/formula/manuals/animalhealth.pdf>).

Allowable costs include:

1. Salaries and fringe for personnel involved in delivery of animal care, technical or research support, or administration of AH&D projects;
2. Travel that will benefit AH&D projects;
3. Publication costs, including editorial assistance, to support AH&D projects;
4. Capital Expenditures for Special and General Equipment, including renovation of existing facilities and general purpose equipment that supports AH&D projects. Computers and software MUST clearly be project-related, and not equipment assigned to a person for general computing use.

Note that Tuition is not an allowable cost.

A maximum of \$20,000 can be requested for these supplemental awards. A timeline for execution of expenditures is requested, and it is anticipated that mid-year awards may be granted with less than 12 months available for project completion. **The application form for AHD supplemental funds is appended.**

III. General Information.

Application Deadline for both of these mechanisms is March 19, 2012. Complete submission instructions are described below.

Differentiation of AES and AHD Research proposal eligibility:

- Investigators requesting AES funds must be Principal Investigator or Co-investigator of ongoing Colorado AES projects. AES PIs designate eligible co-investigators.
- Any CSU faculty (special or regular) may apply for AHD Research or Supplemental Funds.
- Investigators receiving AES funds are not eligible for AHD research funds.
- AES-eligible investigators may request up to \$25,000 per year for a two-year project.
- The Associate Dean for Research and Graduate Education (ADR) may distribute AHD research funds for AES proposals depending upon funds available, nature of proposals submitted, etc. Therefore, AES-eligible investigators submitting an application for AES funds as outlined below need not submit an AHD research proposal.
- Questions regarding eligibility and process should be directed to the ADR.

Review of these mechanisms will be completed by a subcommittee of the CRC. Ad hoc members with expertise in AES funds may be appointed to the subcommittee. The Associate Dean for Research and Graduate Education will make final award decisions based upon input from the subcommittee and available funds.

IV. Proposal Format: USDA/AES Funds

The proposals must be single-spaced, double-spaced between paragraphs, in font no smaller than 12 pt; margins must be ≥ 1 inch. Clear, direct, concise statements are encouraged. **If AES funds have been previously awarded, a complete annual progress report is required prior to release of funds.**

1. Complete attached face sheet and signature page.
2. The proposal proper (limited to 2 pages):
 - A. Statement of hypothesis, specific aims/objectives.
 - B. Background, Significance, and relationship to Interstate Project (references not required).
 - C. Brief description of Research Design and Methods.
 - D. Plans for future research funding related to this project.
 - E. Number of years of funding requested (maximum 2) and timeline.
3. Budget: Items must be budgeted under the categories listed as follows:
 - A. SALARY EXPENSE
Salaries for state-classified personnel, graduate students and all types of hourly expense should be itemized.
 - B. EQUIPMENT EXPENSE
If equipment exceeding \$500/unit cost is requested, extensive justification must be provided.
 - C. OPERATING EXPENSES

All consumables: VTH pharmacy, VTH storeroom, chemistry stockroom, bookstore supplies, lab supplies, animal purchase, feed, etc.

D. TRAVEL EXPENSE

Include only travel necessary to conduct the proposed research. Travel to meetings is not allowed.

E. OTHER DIRECT EXPENSE

Services: lab animal care, analytical tests, laboratory analyses, equipment maintenance and any other type of intangible goods except salary expenses. Graduate tuition is not allowable.

The following are **not allowable expenses**: Salaries for faculty, salaries for non-CSU personnel, multiple support staff, off-campus services, travel to scientific meetings, cost of publications, etc.

Additionally, faculty whose salary is 100% funded by research grants are not eligible to serve as PI on CRC grants due to regulations relating to salary cost-share. Any questions concerning these policies should be directed to the Associate Dean for Research and Graduate Education.

Proposal Submission instructions:

1. Submit **the original signed face page** of each proposal to:
Aimee Oke- CVMBS Dean's Office (W102)
1601 Campus Delivery, Fort Collins CO 80523-1601
(via mail or hand delivery)
2. Email an electronic copy of just the proposal (signed face page not required) in word or converted PDF format. Scanned copies of proposals are not acceptable. Send email to Aimee.Oke@colostate.edu.