

College of Veterinary Medicine & Biomedical Sciences

Instructions - PVM 2010 Colorado Supplemental Application

Note: Your browser window will remain open (even in the background) until you close it. Your application window is still open underneath. To return to the application window, close, minimize, or move this "Instructions" window to the background. Sorry, but the "Print" link, above, works only on PCs (Macs try pressing applekey + p).

DVM ADMISSIONS PORTAL: All updates, confirmations, and notifications will occur via the DVM Admissions Portal. Only offered candidates will receive official hardcopy letters. The portal page will open October 7, 2009. Please enter the portal page through the application webpage after October 7, 2009.

i. SUGGESTIONS, TIPS AND WARNINGS

- The numbered boxes on the "Main Page" indicate different sections of the application. You may fill them out in any order, but it is recommended that you fill out your Personal Information (section 1) first, **especially your name, Email and phone number**. If a question arises regarding your application, we need to be able to contact you. The name you enter will appear on the top of all of your pages as you move through the site. Also note that the date and time of your previous login (if it is not your first time logged in) are displayed on the top of each page as well.
- We will use your Email address as our primary source of communication. Notification of all decisions will be made by a combination of postings on the online "**DVM Admissions Portal**" and/or by email. Only offered candidates will receive hardcopy letters of notification.
- Be sure to SAVE before the 20 minutes of inactivity time out or if you get up to leave your computer to avoid losing any information.
- Protect your data by logging out completely. Click on an "Exit/Logout" link every time you leave the application (details below). You may logout and re-enter the application as many times as you wish.
- Record your username and password for future access to your application and to the DVM Admissions Portal.

- We will be processing and recording materials as they are received. The Application Materials Status webpage will open, via the DVM Admissions Portal, ~ October 07, 2009 for you to begin checking on your status.
- In mid November, we will send an email to each applicant with information regarding complete/incomplete status. Applicants missing required documents will be classified as incomplete.
- Do not submit your application until you have verified your information by reviewing/printing the entire application (section 12). You should retain a printed copy of your final application for your records.
- On the Signature/Submission page (section 15), once you check the "Agreed" box and click the red "Submit" button you will not be allowed to make any further changes to your application - like dropping your application in the mail. Once your application has been submitted, it is no longer available to make changes.

Just before submitting your online application, a prompt will notify you regarding requirements that must be satisfied before November 15th, 2009. Please note - these requirements must be **completed by November 15th** in order for your application to proceed and to be reviewed by the Admissions Committee:

- all tuition classification issues must be resolved by the applicant and the Tuition Classification Office
- any legal or disciplinary items being reviewed by the Conflict Resolution and Student Conduct Services Office must be resolved by applicant
- official GRE scores must be received from the ETS (Educational Testing Service)

After submitting, you are allowed to view and print your application (but not change it) by logging in to the site as before.

ii. TECHNICAL INSTRUCTIONS

Logouts and Timeouts

To ensure the security of your application, you must:

1. Exit the application by clicking one of the "Exit/Logout" links on the Main page; otherwise, the next user of the computer you are on might be able to read and/or edit your application. Remember to SAVE the information before returning to the Main Page.
2. When you exit, close ALL browser windows (including minimized windows) so that the next user must start the browser program over again from the beginning. Otherwise, the browser "Back" button allows

viewing of (but not editing, if you logged out) your information. In general, browser windows on PCs can be closed by clicking the "X" box in the upper right of the window frame or choosing File - Close from the browser menu of each open browser window. In newer versions of Netscape, additionally, you may close all open windows simultaneously by choosing File - Exit from the browser menu.

For security, **your logged-in status expires ("times out") automatically after 20 minutes of no interaction with the server** ("Save and Refresh" or link clicks given in the preceding 20 minutes). Entering or modifying data on a form on your computer does not cause interaction with the server until you click "Save and Refresh". If you allow your application to time out **you will lose all unsaved work**, so click the "Save and Refresh" button after each significant change. If you get timed out, log in again from the entrance or close all browser windows before leaving your computer. When you click "Submit" on the Submission page you are automatically logged out, and no one can edit your application, but you should close down all browser windows so others can't view your application by clicking the browser "Back" button.

A tip from previous applicants: set a timer for every 15 minutes to remind you to save the page on which you are working, (before you lose your new data at the 20 minute time-out.)

Data Entry / Saving / Navigation

- Use simple characters in the text entry areas. Avoid special symbols, bullets, greek letters, etc. Pay attention to the type and length of data required by the form fields. Save often so you can isolate problem entries more easily.
- As you enter information in the form fields, be sure to press the **"Save and Refresh" button** at the bottom of each page. If you leave a page without saving (e.g., by clicking the browser "Back" button or by closing your browser) **you will lose all changes** made since your last save was made. "Clicking the 'Save and Refresh' button will Save all changes entered since your previous Save."
- You may move around the application without saving changes by clicking on the navigation links (underlined text links) at the top and bottom of most pages, or by using the browser "Back" and "Forward" buttons. Using the browser "Back" and "Forward" buttons will not Save your changes.

Browsers

- For the purposes of this Web application, **"Cookies"** are small text strings held by your computer that allow your Web browser to distinguish itself from all the other users simultaneously connected to this site. Your browser **must accept cookies**. If it asks whether you wish to accept a cookie you must answer yes to use this application. The cookies created by this application are erased from your computer after you shut down the browser, which helps to ensure data security. Browsers **must also support JavaScript** (the default setting on most browsers). Since you are able to view this page, JavaScript is already enabled.
- **Caching:** If your browser is not showing you the changes you saved it may be repeatedly displaying an older copy of the page that is cached in your computer's memory. Try to click "Refresh" or "Reload" on the browser after each time you "Save and Refresh". Most browsers allow you to specify that only "fresh" copies be displayed - check browser documentation on how to set this if it becomes a problem or email us at cvmbs_computerhelp@Mail.Colostate.edu for technical help.
- If your browser asks if you want to automatically complete or save form fields, answer 'no' to protect your information.

iii. GENERAL INSTRUCTIONS The numbered boxes on the "Main Page" indicate different sections of the application. You may fill them out in any order, but:

- It is recommended that you fill out your Personal Information (section 1) first, especially your name, Email and phone number. If a question arises, we need to be able to contact you - check your email often and/or the DVM Admissions Portal (about weekly beginning November 1st). The name you enter will appear on the top of all of your pages as you move through the application. Also note that the date and time of your previous login (if it is not your first time logged in) are displayed as well.
- Do not submit your application until you have verified your information by reviewing/printing the entire application (section 12). You should retain a printed copy of your final application for your records.
- On the Submission page (section 15), once you check the "Agreed" box and click the red "Submit" button you will not be allowed to make any further changes to your application - like dropping your application in the mail.
- After submitting, you are allowed to view/print your application (but not change it) by logging in to the site as before.
- Protect your data by logging out completely. Click on an "Exit/Logout" link every time you leave the application (details below). You may logout and re-enter the application as many times as you wish.

- It is recommended that you read the Professional Veterinary Medical Program information on our website. Of particular importance are two sections “Applicant Procedures and Important Dates” and “Preveterinary Curriculum/Choice of Major/High School Preparation”.

<http://www.cvmbs.colostate.edu/cvmbs/ProspectivePrevet.htm>

- Check the DVM Admissions Portal frequently!

iv. SUBMISSION OF APPLICATION MATERIALS Applications must be electronically submitted before 10:00 AM, Saturday, October 02, 2010 Mountain Daylight Savings (Colorado Time) i.e. the same deadline as the VMCAS Application. Submit early to avoid possible congestion in the busy days preceding the application submission deadline.

For details, please see [Application Materials Checklist](#).

v. THE APPLICATION

The Colorado Supplemental Application is divided into several sections. Some of this information is required by the state government or University; other information is requested for statistical data. We need a summary of each term of your college/university education compared to your work and credit load and a list of courses in which you plan to enroll fall semester 2009. We also ask you to enter the GRE scores from all tests you have taken from 10/2004 through the present. There are three sections that allow you to describe Disadvantaged or Special circumstances or Unique qualities you may wish to bring to the attention of the Admissions Committee.

Each section of the application has a specific purpose that is deemed essential by different administrators, educators and veterinarians who will review your application to Colorado State and the College of Veterinary Medicine and Biomedical Sciences. We have included only information that is needed in addition to the VMCAS application. The processing of your application will be delayed if requested information is missing.

No preference is given to early submissions; however, if you wait until the deadline there is a risk that a technical problem will prevent you from submitting your application. Do not expect to be able to submit your application electronically at the last minute. It is also strongly recommended that you print a copy of your application just before you are ready to submit your application.

1. PERSONAL INFORMATION

A. Name and Contact Information

It is very important for the Dean's Office to be able to maintain **current** address, phone number, and **email** information on each applicant, not only for purposes of

notification of admission status but also to contact applicants regarding missing documents or to clarify information in the application. It is **critically important** to keep the office updated on street address and/or email address changes through summer of 2010, especially if you are selected as an alternate. Please email changes to your contact information to janet.janke@colostate.edu. **We will use email to notify applicants when their application is received, if it is complete or incomplete, and on a continuing basis. All admissions decisions will now be communicated by posting notification via the DVM Admissions Portal and/or by email (only offered candidates will receive hardcopy letter of notification).**

B. Ethnicity

Disclosure of ethnicity is not required. This information is used nationally to track application and admission statistics related to U.S. demographics. We ask for ethnicity and race information separate from VMCAS because CSU requires this information per State Statute reporting requirements.

C. Collective Animal Experience, Career Goals and Demographic Information

Information in this section will be used to collect data for long term studies about how these factors influence ultimate career selection within veterinary medicine. It is hoped that these studies may help in predicting future areas of need in the profession as well as provide information about how (or if) predominant experience, early career goals and community of origin affect ultimate career decisions.

D. Additional Information

Please fill out as directed on the application.

Relative to the question regarding number of times applied, if this is your first time applying to Colorado State University's Professional Veterinary Medical Program, you would place a '1' in the box.

2. TUITION CLASSIFICATION

Sponsored Students: Students who are supported by the state of Colorado or one of the WICHE states. These students pay only tuition and student fees. Their sponsoring states pay their support fee.

- **A. Sponsored Colorado Students:** Applicants who are domiciled (not the same as "residency") in Colorado for one year or more prior to the date of matriculation in the veterinary program are eligible to be included in the Colorado pool, and if qualified, will have their obligation to pay a support fee funded by the State of Colorado. For information about establishing domicile, go to the tuition classification website. Questions concerning eligibility for Colorado support should be directed to the

Colorado State University Office of Student Financial Services, 103 Administration Annex (970)491-6321. Please specify that you are applying to the DVM program.

If you select "Colorado" after you "Save and Refresh" the page, you will be asked to fill out additional information. Enter dates by day, month and year in dd/mm/yyyy format, e.g. "01/12/2008." If you are a Colorado applicant, the Office of Admissions will verify your tuition classification based on the information you provide in this section. Please answer all questions that are applicable to you.

- **B. Sponsored WICHE Students:** Certified residents of the following cooperating Western Interstate Commission for Higher Education states: Alaska*, Arizona, Hawaii, Montana, Nevada, New Mexico, North Dakota, Utah, and Wyoming. In order to be eligible for financial support, contact must be made with the State Certifying Officer each year for residency certification. In most states, the deadline for receiving completed applications for residency certification is October 15 of the year preceding admission. The number of positions supported by each WICHE state is limited. Residency certification by a WICHE state is not a guarantee of admission to the professional veterinary medical program.

Contact information for the WICHE certifying officers can be found at <http://www.wiche.edu/SEP/PSEP/cert-off.htm>

*Note: No funding has been appropriated for veterinary medicine in Alaska since 1994. Alaskan applicants should select the non-sponsored category.

Non-sponsored Tuition Classification for CO and WICHE Sponsored Students: Because of the limited number of positions in each of the tuition classification categories, there may be qualified applicants who will not receive an offer of admission in their tuition classification. Colorado and WICHE alternates will automatically be ranked in a comparable position in the Non-Sponsored tuition classification. Alternates in the Colorado and WICHE pools who receive non-sponsored offers by this process may accept the non-sponsored offer and continue to be eligible for positions in the CO and WICHE pools based on their ranking as alternates in those pools. Candidates who matriculate (start classes) as non-sponsored students will remain non-sponsored for the four years of the program (as per Colorado State Statute C.R.S. 23-31-118). This applies to all non-sponsored students, including CO and WICHE students who matriculate in non-sponsored positions.

- **C. Non-Sponsored Students:** Students not supported by the State of Colorado or one of the WICHE states (includes international students). Pursuant to State Statute C.R.S. 23-31-118, these students pay tuition,

student fees, and the support fee for every year in which they are enrolled. Non-sponsored students will remain non-sponsored for the four years of the program.

Tuition and student fees for the 2009-2010 academic year for first, second and third year veterinary students are approximately \$16,547.00. The tuition and student fees for fourth year veterinary students are prorated on a per-credit basis determined by their selection of specific courses.

The **Support Fee** for all non-sponsored students for 2009-2010 is estimated to be \$28,100.00 and is subject to annual increases each year the student is enrolled in the program. Colorado and WICHE students pay only tuition and student fees (approximately \$16,547.00.) Non-sponsored students pay the tuition, student fees plus the support fee for the 2009-2010 academic year (approximately \$44,647).

NOTE: The Board of Governors - Colorado State University System reserves the right to change the tuition and/or fee schedule at any time.

3. DISADVANTAGED CIRCUMSTANCES

Applicants may address any economic, educational and/or social/cultural disadvantages which they believe have affected their preparation to the professional program (see definitions of types of disadvantaged circumstances in the instructions for the question). If you believe your academic performance has been affected by a disadvantage, you may complete this section. If you wish, you may mail supportive documentation to the Office of the Dean, the address can be found under "Application Materials Checklist."

Do not exceed the space provided (5000 characters including spaces and line breaks) because **excess text will be cut off. Check your entry after saving to ensure it was not truncated.** TIP: Create your document in a word processor and use its function to count characters (in MSWord: Tools...WordCount...), then copy (ctrl + c) the selected text from your Word document, and paste (ctrl + v) into the form. **But note**, your word processor might count spaces and carriage returns differently, so you may need to make your entry slightly shorter than 5000 characters according to your word processor for it to fit properly here.

Please leave section blank if not applicable.

4. SPECIAL CIRCUMSTANCES

Use this section for clarification of academic history and transcript listings. Keep

your narrative factual and succinct. You might want to 'bullet' unrelated entries.

Do not exceed the space provided (5000 characters including spaces and line breaks) because **excess text will be cut off. Check your entry after saving to ensure it was not truncated.** TIP: Create your document in a word processor and use its function to count characters (in MSWord: Tools...WordCount...), then copy (ctrl + c) the selected text from your Word document, and paste (ctrl + v) into the form. **But note**, your word processor might count spaces and carriage returns differently, so you may need to make your entry slightly shorter than 5000 characters according to your word processor for it to fit properly here.

Please leave section blank if not applicable.

5. UNIQUE EXPERIENCES/QUALITIES NARRATIVE

- A. Unique experiences/qualities can be anything perceived by an applicant to be unique: Peace Corps, interaction with kids, soccer coach, mountain climbing, musical background, people skills, management, leadership, working with disabled people, teaching, alternate careers, work with unique species, etc. For instance, a person who has been a bartender for a long time could probably make an excellent claim to having unique skills in dealing with people! A mountain climber might reflect upon unique skills related to teamwork. A bilingual applicant could comment about how that attribute would be useful in a practice situation. An applicant with experience in a research laboratory may be able to comment about the development of good problem-solving skills. Applicants should try to tie work and/or life experiences to how they will help them be better veterinarians or how they will help in making positive contributions to the profession.
- B. Multicultural experiences can be anything perceived by an applicant to have provided him/her with multicultural skills/understanding. For instance, a study abroad experience might help an applicant to broaden his/her mind culturally, helping him/her deal with a range of diverse people in practice. An applicant who grew up on a ranch and becomes a veterinarian may be able to better relate to ranchers and their concerns and needs.
- C. Languages: Answer as per instructions in the application.

6. COMBINED PROGRAMS

If you are applying to the combined MPH/DVM, MBA/DVM, DVM/PhD, FAVCIP programs, please see the information and narrative boxes that appear **after** you save that page.

Do not exceed the space provided (10,000 characters for the MPH/DVM, MBA/DVM, or FAVCIP narrative and 15,000 characters for the DVM/PhD narrative including spaces and line breaks) because **excess text will be cut off. Check your entry after saving to ensure it was not truncated.** TIP: Create your document in a word processor and use its function to count characters (in

MS Word: Tools...WordCount...), then copy (ctrl + c) the selected text from your Word document, and paste (ctrl + v) into the form. **But note**, your word processor might count spaces and carriage returns differently, so you may need to make your entry slightly shorter than the maximum characters allowed.

Note: A new policy stipulates if a candidate receives an **Offer** to one of the combined programs (MBA, MPH, PhD), he/she will not be further considered in the regular admissions pool for the DVM program.

7. GRE SCORES LIST

Enter dates and scores for all GRE tests taken since 10/2004. The Committee will take the best score from each section. In addition, you may report scores not available at the time of submission – see info below on late GRE scores. Scores will be verified prior to acceptance in the program.

OFFICIAL GRE scores must be sent by ETS to Colorado State University (institution code 4075 and dept code 0617). In addition, due to reporting delays through ETS, we request that you enter the results of all of your GRE tests (all of those taken since 10/2004).

LATE SELF REPORTED GRE SCORES (received after October 1st) can be emailed to janet.janke@colostate.edu until November 1st. After November 1st, the scores will not be made available to the Committee.

8. SUMMARY OF ACADEMIC AND WORK HISTORY

This section provides the Admissions Committee with an overview of your academic history, highlighting your credit-to-work load ratio and variations per semester in your academic performance. All the requested academic information should be listed on your official college/university transcript(s). Do not fill in the GPA for semesters/quarters if the institution you attended did not follow the conventional A,B,C grading system. **Each semester, quarter, or trimester term during which you attended a postsecondary school listed under the "Institution Attended" section on your VMCAS application must be shown here**, even if you did not work during a term. Please summarize each term separately. Do not add terms together. While this may duplicate some information from the VMCAS application, this is the only site on either application where work history can be assessed in conjunction with with academic history. It is essential that you complete this section to provide a more detailed picture of your academic and work history.

Avg. Hours Worked Per Week: Calculate the number of hours per week you worked during that particular semester/quarter as an average over the entire semester/quarter. Examples of "work" include paid employment and volunteer time spent with a veterinarian or other volunteer activity as well as time spent in

participation (practice, travel to games, etc.) for college-level varsity or professional sports (not inter-mural sports.) Do not include vacation periods. For example, if you worked two hours/week in a microbiology laboratory during each week of a 13-week semester, your total number of hours worked per week equals two. If you worked eight hours every fourth Sunday of a semester, your total number of hours worked per week equals two.

If you are taking courses during the Fall 2009 semester, please 'project' what you expect your course workload to be and leave the grades blank.

9. SELF REPORTED CUMULATIVE GPA

Calculating Student-Reported Cumulative Grade Point Average

Your cumulative GPA will not be reported to the members of the Veterinary Admissions Committee prior to the evaluation of your application. These data are collected for the purposes of statistical reporting and outcomes assessment.

- Calculate a single cumulative GPA to include all letter-graded courses that you completed at accredited community colleges or universities (regardless of date taken).
- Exclude courses taken at vocational institutions.
- Include graduate and professional-level courses.
- Include original and repeated courses if they appear on your transcript (regardless of whether or not the institution calculated the original course in the institutional cumulative GPA).
- Do not include courses graded Satisfactory/Unsatisfactory/ Pass/Fail No Credit.
- Convert the quarter system to a semester system by multiplying course credits by .67 prior to calculating the GPA.
- Convert systems that list courses as one credit to the traditional system (example: "1 credit = 4 semester credits") utilizing the instructions provided on the back of your transcript.
- Account for +/- grades using the Grade Scale chart below.

Steps to calculate cumulative GPA:

1. Convert quarter credits to semester credits by multiplying credits by .67 (Example 3).
2. Convert one-semester credit courses to traditional credits as per transcript information (Example 4).
3. For each course, determine the "Grade Points" by multiplying the number of credits by the grade value (see Grade Scale below).
4. Add the grade points for all courses.
5. Add the total number of credits.
6. Divide the total grade points by the total number of credits to obtain your cumulative GPA.

Grade Scale

A = 4

A- = 3.7

B+ = 3.3

B = 3

B- = 2.7

C+ = 2.3

C = 2

C- = 1.7

D+ = 1.3

D = 1

D- = .7

F = 0

Example 1: 2 semesters of traditional semester credits with a repeated course grade

<u>Semester</u>	<u>Course</u>	<u>Credits</u>	<u>Grade</u>	<u>Grade Value</u>	<u>Grade Points</u>
Fall 2007	Biology I	4	D	1	4 x 1 = 4
Fall 2007	Chemistry I	5	A	4	5 x 4 = 20
Fall 2007	English	3	B+	3.3	3 x 3.3 = 9.9
Fall 2007	P.E.	1	A	4	4 x 1 = 4
Fall 2007	Ethics	3	C	2	2 x 3 = 6
Spring 2008	Biology I*	4	A	4	4 x 4 = 16
Spring 2008	Chemistry II	5	A	4	4 x 5 = 20
Spring 2008	Calculus I	4	B	3	3 x 4 = 12
Spring 2008	Statistics	3	A-	3.7	3 x 3.7 = 11.1
TOTAL		32 credits			103 grade points

*repeated course

GPA= Total grade points/total credits

= 103/32

= **3.22**

Example 2: 3 quarters with pass/fail courses

<u>Quarter</u>	<u>Course</u>	<u>Credits</u>	<u>Grade</u>	<u>Grade Value</u>	<u>Grade Points</u>
Fall 2007	Organic Chemistry	4	B	3	3 x 4 = 12

Fall 2007	Public Speaking	0	Fail	0	0
Fall 2007	Integral Calculus	4	B-	2.7	4 x 2.7 = 10.8
Fall 2007	Vertebrate Biology	3	A	4	3 x 4 = 12
Fall 2007	Vertebrate Bio Lab	2	A	4	2 x 4 = 8
Winter 2008	Cell & Molec. Bio	3	B	3	3 x 3 = 9
Winter 2008	Organic chemistry	4	A	4	4 x 4 = 16
Winter 2008	History of the U.S.	3	C+	2.3	3 x 2.3 = 6.9
Winter 2008	Scuba	2	A	4	2 x 4 = 8
Winter 2008	Philosophy	4	B	3	4 x 3 = 12
Spring 2008	Evolution	3	B	3	3 x 3 = 9
Spring 2008	Genetics	4	A	4	4 x 4 = 16
Spring 2008	Ecology	3	A	4	3 x 4 = 12
Spring 2008	Organic Chem. Lab	2	A	4	2 x 4 = 8
Spring 2008	Writing in Business	0	Pass	0	0
TOTAL		41 qtr credits			139.7 qtr grade points

GPA= Total grade points/total credits
= 139.7/41
= **3.41**

NOTE: If you have a combination of semester and quarter credits you must convert your quarter credits to semester credits to correctly calculate your cumulative GPA. Quarter credits can be converted to semester credits by multiplying the credit value for each course by 0.67.

Example 3: 3 quarters converted to semesters:

<u>Quarter</u>	<u>Course</u>	<u>Credits</u>	<u>Grade</u>	<u>Grade Value</u>	<u>Grade Points</u>
Fall 2007	Organic Chemistry	4 x .67 = 2.68	B	3	2.68 x 3 = 8.04
Fall 2007	Public Speaking	3 x .67 = 2.01	A	4	2.01 x 4 = 8.04
Fall 2007	Integral Calculus	4 x .67 = 2.68	B-	2.7	2.68 x 2.7 = 7.24
Fall 2007	Vertebrate Biology	3 x .67 = 2.01	A	4	2.01 x 4 = 8.04
Fall 2007	Vertebrate Bio Lab	2 x .67 = 1.37	A	4	1.37 x 4 = 5.48
Winter 2008	Cell & Molec. Bio	3 x .67 = 2.01	B	3	2.01 x 3 = 6.03
Winter 2008	Organic chemistry	4 x .67 = 2.68	A	4	2.68 x 4 = 10.72
Winter 2008	History of the U.S.	3 x .67 = 2.01	C+	2.3	2.01 x 2.3 = 4.62
Winter 2008	Scuba	2 x .67 = 1.37	A	4	1.37 x 4 = 5.48
Winter 2008	Philosophy	4 x .67 = 2.68	B	3	2.68 x 3 = 8.04
Spring 2008	Evolution	3 x .67 = 2.01	B	3	2.01 x 3 = 6.03

Spring 2008	Genetics	4 x .67 = 2.68	A	4	2.68 x 4 = 10.72
Spring 2008	Ecology	3 x .67 = 2.01	A	4	2.01 x 4 = 8.04
Spring 2008	Organic Chem. Lab	2 x .67 = 1.37	A	4	1.37 x 4 = 5.48
Spring 2008	Writing in Business	3 x .67 = 2.01	A	4	2.01 x 4 = 8.04
TOTAL		31.58 credits			110.03 grade points

GPA= Total grade points/total credits
= 110.03/31.58
= **3.48**

Example 4: 2 semesters of 1 credit = 4

<u>Semester</u>	<u>Course</u>	<u>Credits (x4)</u>	<u>Grade</u>	<u>Grade Value</u>	<u>Grade Points</u>
Fall 2007	Economics	2 x 4 = 8	A	4	8 x 4 = 32
Fall 2007	General Biology	1 x 4 = 4	A	4	4 x 4 = 16
Fall 2007	General Chemistry I	1 x 4 = 4	B	3	4 x 3 = 12
Fall 2007	English	1 x 4 = 4	B	3	4 x 3 = 12
Spring 2008	General Chemistry II	1 x 4 = 4	A	4	4 x 4 = 16
Spring 2008	French	2 x 4 = 8	A	4	4 x 8 = 32
Spring 2008	Calculus	1 x 4 = 4	C	2	4 x 2 = 8
TOTAL		36 credits			128 grade points

GPA= Total grade points/total credits
= 128/36
= **3.56**

Example 5: combined calculation

<u>Term</u>	<u>Course</u>	<u>Credits</u>	<u>Grade</u>	<u>Grade Value</u>	<u>Grade Points</u>
Fall Sem 2005	Biology I	4	A	4	4 x 4 = 16
Fall Sem 2005	Chemistry I	5	A	4	5 x 4 = 20
Fall Sem 2005	English	3	B+	3.3	3 x 3.3 = 9.9
Fall Sem 2005	P.E.	1	A	4	4 x 1 = 4
Fall Sem 2005	Ethics	3	C	2	2 x 3 = 6
Spring Sem 2006	Biology II	5	A	4	4 x 5 = 20
Spring Sem 2006	Chemistry II	5	A	4	4 x 5 = 20

Spring Sem 2006	Calculus I	4	B	3	$3 \times 4 = 12$
Spring Sem 2006	Statistics	3	A-	3.7	$3 \times 3.7 = 11.1$
Fall Qtr 2006	Organic Chemistry	$4 \times .67 = 2.68$	B	3	$2.68 \times 3 = 8.04$
Fall Qtr 2006	Public Speaking	$3 \times .67 = 2.01$	A	4	$2.01 \times 4 = 8.04$
Fall Qtr 2006	Integral Calculus	$4 \times .67 = 2.68$	B-	2.7	$2.68 \times 2.7 = 7.24$
Fall Qtr 2006	Vertebrate Biology	$3 \times .67 = 2.01$	A	4	$2.01 \times 4 = 8.04$
Fall Qtr 2006	Vertebrate Bio Lab	$2 \times .67 = 1.37$	A	4	$1.37 \times 4 = 5.48$
Winter Qtr 2007	Cell & Molec. Bio	$3 \times .67 = 2.01$	B	3	$2.01 \times 3 = 6.03$
Winter Qtr 2007	Organic chemistry	$4 \times .67 = 2.68$	A	4	$2.68 \times 4 = 10.72$
Winter Qtr 2007	History of the U.S.	$3 \times .67 = 2.01$	C+	2.3	$2.01 \times 2.3 = 4.62$
Winter Qtr 2007	Scuba	$2 \times .67 = 1.37$	A	4	$1.37 \times 4 = 5.48$
Winter Qtr 2007	Philosophy	$4 \times .67 = 2.68$	B	3	$2.68 \times 3 = 8.04$
Fall 2007	Economics	$2 \times 4 = 8$	A	4	$8 \times 4 = 32$
Spring 2008	French	$2 \times 4 = 8$	A	4	$4 \times 8 = 32$
Spring 2008	Adv. Calculus	$1 \times 4 = 4$	C	2	$4 \times 2 = 8$
Total		84.58 credits			301.03 grade points

GPA= Total grade points/total credits
= 301.03/84.58
= **3.56**

10. FALL 2009 COURSE WORK LIST

List courses you plan to take in the Fall 2009 term. Make your best guess. **There will NOT be any need to call our office if you make changes.** Only offered and alternate candidates are required to submit fall transcripts. The deadline is January 20, 2010.

11. LETTERS OF REFERENCE

Please list only 3 references. The Committee's recommendation is one from a DVM, one from a college advisor/professor and one from a recent employer; however, you should use your best judgment on your selection of your references. Committee Letters cannot be accommodated in an electronic submission form.

12. REVIEW AND PRINT APPLICATION

Use this section to review and print a hard copy of your application. Do not submit your application until you have verified your information by reviewing/printing the entire application. You should retain a printed copy of your final application for your records. The check boxes and radio buttons on this page only indicate the choices you have made, changing these fields on this

page will not change the information on your application.

NOTE: Please check the DVM Admissions Portal regularly and frequently. All announcements and admissions decisions will be posted on this site. Alternate designees will receive ONLY ADMISSIONS PORTAL notifications and/or emails. Only offered candidates will receive hard copy official letters. The DVM Admissions Portal will open October 7, 2009.

Please realize it takes several weeks for us to post all materials, i.e. we may be in receipt of your transcript, but it may not yet be posted. We attempt to post all materials by October 26, 2009.

13. EXIT/LOGOUT(without submitting)

Click on this link to exit. You will be instructed to close all browser windows, and you cannot return to your application without logging back on.

14. BEFORE YOU SUBMIT

- In order to access the online application, you must create a logon account. Your logon account will consist of a logon name and a secure password. Your email address is the only identification verification needed if you forget your logon name/password. PLEASE WRITE DOWN YOUR LOGON NAME AND PASSWORD!
- All Letters of Recommendation must be electronic. Your evaluators will need Internet and Email access. Please verify that the evaluator's computer system accepts emails from vmcas@aavmc.org.
- Changes cannot be made to the application once it has been submitted.
- Print a copy of your completed application and confirmation page for your records.
- After you have submitted your application, you will receive a confirmation email. Please keep your email address current for future email communication. Also, please verify your spam filter will receive email from colostate.edu.
- The application fee is non-refundable and payment can be made online by electronic check or by credit card.
- Important dates to remember are:
 - September 8, 2009 @ 6:00pm: Application Workshop for applicants, sponsored by PreVet Club. If you wish to attend, please email [Pre-Veterinary Adviser, Ann Bowen](#) for more details.)

- October 2, 2009 before 10:00 a.m. MDT: Colorado Supplemental Application deadline!
- October 2, 2009 before 12:00PM EDT: VMCAS Application deadline!
- October 2, 2009: all application materials due (Application Materials Checklist)
- October 26, 2009: approx date application materials status webpage available
- November 15, 2009: approx date complete/incomplete application status email sent
- November 15, 2009: resolution of tuition classification issues, legal/disciplinary items, and receipt of official GRE scores
- January 20, 2010: deadline for receipt of Fall 2009 transcripts – only offered and alternate candidates are required to send fall transcripts
- late December through mid-January, 2010: approx dates for offers, alternates, and denial of admission
- April 15, 2010: deadline for response from students who have received offers
- July 15, 2010: for students provisionally accepted, evidence of completion of all provision(s) must be received in the Office of the Dean, CVMBS. For graduate students, release from major professor or evidence of completion of graduate program is due.
- August 16-20, 2010: Orientation dates for 2010 entering class
- Record your username and password!!

15. SIGNATURE/SUBMISSION

*****FINAL REMINDER/WARNING*****

Just before submitting your online application, a prompt will notify you regarding November 15th, 2009. Please note - these requirements must be **completed by November 15th** in order for your application to proceed and be reviewed by the Admissions Committee:

- all tuition classification issues must be resolved by the applicant and the Tuition Classification Office
- any legal or disciplinary items being reviewed by the Conflict Resolution and Student Conduct Services Office must be resolved by the applicant
- official GRE scores must be received from the ETS (Educational Testing Service)

You must check the required box ("Agreed"), which constitutes your statement that **ALL INFORMATION IS TRUE AND CORRECT** and grants the Admissions Committee permission to request and verify information pertinent to this application. Applications are randomly selected to be checked for accuracy. Academic history, employment, volunteer experiences and references may be verified. Misrepresentation in any part of this application is considered adequate grounds for denial of admission or dismissal from the program.

Remember, applications must be electronically submitted before **10:00 AM Mountain Daylight Savings (Colorado Time), Saturday, October 02, 2010.**

ONLINE PAYMENT Online payment of the \$60 Application Fee can be made by electronic check or by credit card (VISA, MASTERCARD, Discover, American Express, or Diner's Club). You may use this page to make your payment. This page is available only at the time of submission of your online application.

APPLICATION WORKSHOP The Colorado State University Prevet Club sponsors an "Application Workshop" each fall that can provide an opportunity to have your questions answered. The workshop is usually scheduled in early September. If you wish to attend, please email [Pre-Veterinary Adviser](#) for more details.

For information or advising, please contact DVMAdmissions@colostate.edu
(DVM Student Advisor).

For technical questions email [CVMBS Computerhelp](#)
CVMBS Dean's Office: 970.491.7051
