

Department of Clinical Sciences Research Van Standard Operating Procedures

The Department has acquired a van for transport of research dogs from Rampart to the Veterinary Teaching Hospital (VTH) and from the VTH to the Equine Orthopedic Center (EOC). VTH client-owned dogs can also be transported to the EOC for procedures. The van resides in the state parking space outside the neurology hallway exiting to the west from the VTH. The license plate number is 662A74. Please clean and disinfect the transport cages with the materials supplied by Laboratory Animal Resources (LAR) after each use. Please read and follow the requirements listed below if you are going to use the van.

Department. All drivers must be approved by the university after a background check. Please contact Pony Davis with new drivers (pony.davis@colostate.edu). The investigator must also meet the LAR and IACUC requirements that follow. The keys to the van and the sign out sheet are maintained by Jean Runyan in the Departmental office.

IACUC. For existing protocols, email Bill Moseley (bill.moseley@research.colostate.edu with an "amendment" if you are planning to start transporting your own dogs. Please advise the IACUC the names of the university approved drivers that will be involved. For future IACUC submissions, please make it clear in the A100 that the transport van will be used and who will be transporting the dogs.

Laboratory Animal Resources. Elisa French (elisa.french@research.colostate.edu) will coordinate the VTH housing and Rampart housing and should be contacted for schedules. (www.cvmbs.colostate.edu/clinsci/VTH_Research_Animal_Housing_SOP_3_09.pdf). Elisa will be able to tell the investigator whether space is available in the VTH in the research area, approve Rampart to VTH transports in the van, and maintain the Rampart dog sign out sheet.

Veterinary Teaching Hospital. Transport of VTH client dogs or dogs housed in VTH research space to EOC is on demand by approved drivers. Transport of research dogs from Rampart to VTH must have LAR approvals and VTH space availability. If the VTH research space is full and client animal space is needed to house a research dog, it must be approved by Dean Hendrickson or the acting VTH director or chief of staff.

Fueling. The motor pool gates are open 24 hours per day and the pumps are manned from approximately 6 am to 5 pm. Pull up to gas tanks 1, 2, 5 or 6 and insert the ProKee (black box attached to key chain with 6 prongs in it). Type in the odometer reading, pick the appropriate pump number (1, 2, 5 or 6), and begin fueling.